

St Joseph Parish  
Finance Committee Meeting  
May 15, 2007

May Finance Committee Minutes

Present: Jim Cappelleri, Joe Pogatchnik, Marlene Zaback, Carol Schugg, Father Blake,  
David Swift, Emery Koenig

Absent: Jeff Nelson and Tim Fischbach

Chair: Jim Cappelleri

- I. Opening prayer by Father Blake
  
- II. Approval of March meeting minutes.
  - a) March minutes were discussed, amended and approved. Motion was made and seconded to approve amend minutes.
  
- III. Budget Second Draft: Father Blake
  - a) We reviewed the School portion of the Budget along with the 2<sup>nd</sup> draft of the full budget.
  - b) Parish budget is only ½ of Budget. Is there a better way to communicate the Budgets since the School's does not show.
  - c) A motion was made by Carol Schugg to approve the 2007-2008 Budget with a 3% increase. We also agreed for the next budget year we will meet with the School Board to review their budget in February/March. The Finance Council would like the lines of communication kept open for periodic review through the year as well. The motion was seconded by David Swift.
  
- IV. Update use of Rectory: Father Larry
  - a) Late June 2007 we will have 3 sister moving into the Rectory – 1 full time and 2 part-time. They would like to be here on a 5 year program.

- V. Update Maintenance Committee: Father Larry
- a) Five bids were looked at by the Maintenance Committee for the tuckpointing work needed. A motion was made and seconded for the tuckpoint repairs to be completed at a cost not to exceed \$300,000.
  - b) Father Larry will have a article in the bulletin explaining the process, the cost, and when the project is to start and end.
  - c) The letter campaign went very well. There has been an \$8.00 increase per family. These results will be communicated the Parish as a part of the Annual Report.
- VI. Old Business
- a) A discussion was held on bridging the financing between capital campaigns. It was also suggested letters of acknowledgment go out at end of the current campaign.
  - b) Jeff Nelson and Joe Pogatchnik have both agreed to continue on the Finance Committee for the term of three years.
  - c) David Swift started a discussion about how we market St. Joseph's.
  - d) Emery Koenig started a discussion on Long Term Giving, Endowments. These could be information articles for the bulletin.
  - e) Jim Cappelleri mentioned that we do need more meetings this summer.
  - f) It was requested by Emery Koenig to have reminders emailed to the member of our meeting. A motion was made and second to have Carol Schugg send the members an email reminder.
- VII. New Business tabled until the next meeting
- VIII. Next meeting is June 19<sup>th</sup> at 7:00.
- IX. Closing prayer – Father Larry.

Meeting was adjourned.

Minutes submitted by Carol Schugg