

St. Joseph School  
School Board Minutes  
November 12, 2007

Members Present: Todd Gregoire, Joan Boddicker, Marguerite Dummer, Sharon Beduhn, Mark Bradshaw, Sue Jaeger (Out-of-Parish, St. Victoria)  
Ex-Officio Members: Maggie Smith, Bonnie Delaney  
Guests: Lynn Gluck, Bridget Jaeger, Tina Sheldon, Tammy Schelitzche, Kathy Hester  
Call to Order 6:35 (Executive Session)

Open meeting 7:10

Approval of October 8, 2007 minutes

**1 Learnia Presentation by Lynn Gluck**

- Learnia provides both formative (unit) tests and summative (summary) tests
- Tests are criterion referenced, so they measure against standards
- Wrong answers to reading and math tests will give teachers an idea of what areas the student needs to work on
- Tests given at the beginning and end of the year allow the school to see what areas need the most work (pre-test) and how much progress has been made (post test)
- The Board will follow the progress of the tests as results become available

**2 Parish Finance Committee goals**

- The parish Finance Committee goals include a meeting with the School Board at the beginning of the budgeting process.
- The Finance Committee goals also include supporting the doubling of the size of the parish over the next 7-10 years.
- The Board will arrange to meet with the Finance Committee before the budgeting process and to discuss where the school fits into the 7-10 year plan.

**3 Band students**

- Parents report concerns that students in band are missing the same class every week for practice.
- Maggie is looking at a new schedule to solve this problem.

**4 Math Help from Holy Family**

- Sharon had a conversation with Kathleen Brown, principal of Holy Family High School. Principal Brown said that there is a gap in the curriculum from feeder schools. The Chair of the Holy Family Math department has offered to work with the middle school teacher on curriculum.
- Maggie said she would check with other schools in the deanery as to their approach.
- Sharon will speak with Principal Brown about having the department chair come to work with the St. Joseph School math teachers on curriculum.

**5 Home and School Committee Report by Tammy Schelitzche**

- The Home and School Committee usually has a meeting that the School Board attends to discuss tuition and School Board goals with parents.

- The Home and School Committee needs better communication with the Advancement Team and Administration to determine who is making which fund raiser decisions.
- The Home and School Committee wants to have their meetings prior to their monthly family fun nights.
- The Board will attend the March Home and School meeting to discuss the Board goals and address tuition questions.
- A member of the Home and School Committee will attend the Advancement Team meetings.
- The Home and School Committee will make a recommendation whether or not to continue with the Renaissance Festival fundraiser.
- The Board supports the change in meeting format and the family fun night ideas for the Home and School meetings.

## **6 Report from the Advancement Team by Sharon Beduhn**

- The Advancement Team expects to identify the proposed fundraising “event” by January.
- Karen Bonick has agreed to write a master grant application that could be tailored to specific grants as needed, but needs some information regarding the school history, etc. to complete the project before her baby is born.
- The Advancement Team would like to hire, in conjunction with the parish, a person to do full-time fundraising. Father Blake is in support of this idea.
- Members of the Board expressed support for including a Fundraiser position in next year’s budget.
- Todd G. indicated that more information should be gathered regarding costs and possible contributions by the parish for current year action to be considered.
- Maggie will work with Karen Bonick to provide the necessary information for her to complete the grant application form.
- Sharon will tell the Advancement Team that the Board expects to budget for the fundraising position next year, but needs more information before it can support the expenditure in the current budget year.

## **7 Complaint Procedure**

- Marguerite provided the reworded grievance procedure.
- The Board reviewed and passed the grievance procedure.

## **8 Pet Policy**

- Mark provided a pet policy for review by the Board.
- The Board approved the pet policy.

## **9 Accreditation reports**

- The MNSAA Accreditation Report and Catholic Identity Standard Report were distributed.
- The Board will review these items and discuss them in more detail at the next meeting.

The meeting was adjourned at 9:30.

The next meeting will be December 10, 2007 at 6:30 in Room 211.