

St. Joseph School
School Board Meeting Minutes
May 23rd, 2007 7pm HFCR (approved August 13th, 2007)

Members present: Amy Doeden, Todd Rogers, Sharon Beduhn, Marguerite Dummer, Todd Gregoire, Pam Schmitt.

Absent: Gregg Borer

Ex-officio members: Maggie Smith, Kathy Hester (H&S Rep.)

Guests: Karen Bonick and Jennifer Ulrich

7:05 pm Call to order by Amy/ Prayer by Maggie.

Open Forum:

Karen B. brought forward her concerns regarding half-day kindergarten numbers (7 students currently). A letter had been sent to kindergarten families (copy to board members). Maggie and school board reiterated commitment to offer both all-day and half-day kindergarten to St. Joe's families this upcoming year.

Jennifer U. voiced support to St. Joe's for offering both options, and would like to see these options continue.

Approval of April meeting minutes: amendments made earlier via e-mail, no further changes. Pam to e-mail final copy to board/church/school/website.

Principal's Report:

- Accreditation Update- awaiting written report from MNSAA. Report will highlight positives and areas of improvement with recommendations and timeline to complete. Final report should be available soon. Overall went well.
- Enrollment Update- Pre-K currently has 31 registered for mornings, no afternoon program at this time. Maggie continues to assess decrease in numbers. Will need to hire a teacher for the half-day program. Maggie has made phone calls to potential families. Maggie will address Pre-K and Kindergarten numbers at June meeting with possible board involvement with marketing in July. Recommended in Oct/Nov. that the board review plan for Kindergarten. Determine maximum/minimum numbers to fiscally run program for the next year. Incentive for early registration for all school families beneficial, more families registered early. No other incentives to be offered at this time.
- Volunteers- still need Co-chairs for Marathon and Renaissance. H&S have asked several parents to come forward. Kathy H. will talk with Missy Lano about job descriptions for Marathon.
- Protecting Children and Youth Initiative (PCYI)- Maggie sent information (from Archdiocese) to parents who opted-out of program. Many families did not attend session or opt-out. Safety Fair went well. Maggie to work with Erin Campbell (Faith Formation) again next year. Will be offered once per year.
- Parent Survey- Maggie will send out results to school families with her end of year letter.

- Exit Surveys- Maggie will talk with Father about this remaining a school board function. A survey to be sent to 8th grade families, Amy to modify current exit survey and mail these to families.
- School Board Training- Catholic Education workshop offered in Minneapolis in August. Maggie not sure if geared toward school board. Will continue to watch for further opportunities.
- Maggie informed board that Norm Prusinski (volunteer) will not be available to St. Joe's any longer. He has taken a paid position elsewhere.

New Business:

- Technology Committee/St. Joe's Technology Needs- suggested school board representation on Tech committee, Todd R. volunteered. Suggested to do some research- what are other schools doing for technological needs? Maggie has asked Tina S. to look at our Tech curriculum to see if our current hardware meets those needs.
- "Advancing Our Mission" Update- sub-committee has met, goals/objectives set. Survey to be sent to school families in July regarding their thoughts on fundraising. Sharon spoke of Winstock (Holy Trinity) fundraising opportunity, 24 volunteers needed and filled.
- Participation at Carver County Fair and Waconia's 150 Years- Amy to check with Father if this should be a Parish and School endeavor. Need to follow-up in June.
- Kickball Tournament- Erin Campbell asking School Board and Faith Formation board to form a team. Todd R. to e-mail Erin and suggest an all council team. Date is June 3rd at KC Park from 1-6pm.

Old Business:

- Board Membership- 3 candidates (in-parish) and 2 (out-of parish) interested. Terms end in June for Gregg, Amy and Pam. Interviews for potential members to begin.
- Review of Action Register- defer to June meeting.
- By-laws- finalized copy handed to board members by Amy.

10:15 pm adjournment,

Next meeting August 13th , 2007 7pm, HFCR (June meeting cancelled)

Respectfully submitted,
Pam Schmitt, Secretary