

St. Joseph School
School Board Minutes
October 8, 2007

Members Present: Todd Gregoire, Todd Rogers, Joan Boddicker, Marguerite Dummer, Sharon Beduhn, Mark Bradshaw, Sue Jaeger (Out-of-Parish, St. Victoria)
Ex-Officio Members: Maggie Smith, Fr. Larry Blake

Call to Order 7:00 (Executive Session)

Open meeting 7:45

Approval of September 17, 2007 minutes

1 Enrollment

- There may be opportunities to reach families in Victoria
- The Board will research how to contact those families.

2 Learnia

- There are two teachers who will be taking Learnia training
- Learnia is new to the country, but other schools in the Archdiocese have been using it.
- Learnia is currently norming their tests, but we can use the information to compare student progress within the school.
- We should be able to compare among Archdiocese schools next year.
- The Board will hear a report from the teachers receiving Learnia training.

3 School Board Minutes

- Maggie attended training by the Archdiocese on “Effective School Governance” and received information regarding minutes for meetings.
- The minutes should list the topic, discussion in a bulleted format, and a conclusion or action item.
- The Board will prepare minutes in accordance with the suggested style.

4 Information on School Boards from National Catholic Education Association

- The NCEA provides a website with information for schools and school boards. It costs more to have access to the school board information.
- Maggie will ask other schools whether they have NCEA school board access and find it useful.

5 Grievance Procedure

- The Grievance Procedure language included too many steps and the setting up of a committee seemed unnecessary.
- The language does not reflect the emphasis of the school on resolving conflict by talking directly to the person with whom there is an issue.
- The Board will change the language of the policy.

6 Report from the Advancement Sub-Committee

- The meeting with the parents went well, and new members are joining the sub-committee.
- The sub-committee has the full support of the Board in its efforts.

7 Home and School Committee

- The purpose of the committee is to execute the fundraising events and provide hospitality for teachers and visitors as needed.
- They should talk with other similar committees at schools to see what support those committees provide to their schools.
- The H&S Committee is working on a list of job descriptions for current fund raising activities.
- The Board will communicate with the H&S Committee regarding their role now that the Advancement committee is working on some fundraising ideas.

8 Fine Wine Night

- The event has been planned for November 9th, but we need to come up with a new name.
- There will be some difficulty getting people there as it is the night before the big Holy Family fundraiser.
- The Board will work on getting a new name and the school office will promote the event in the near future.

9 Pet Policy

- The school needs a policy prohibiting animals at school to help decrease the exposure to allergens by students and staff.
- The Board will create a pet policy.

10 School Board goals

- The Board reviewed last year's goals and identified success in meeting most of them.
- New goals could include completing the tasks that were recommended in the accreditation process.

- Many of last year's goals were to assist the Principal with various policy and procedure issues.
- Possible areas of focus for new goals include:
 - * Financial
 - Grants and Endowments
 - * Organizational
 - Athletics
 - Governance
 - Communication
 - * Staff
 - Recognition and Training
 - * Education
 - "Academic cup" or other mixed talent event
 - * Marketing
- The Board will investigate these issues and discuss them in more detail at the next meeting.

The meeting was adjourned at 9:15.

The next meeting will be November 12, 2007 at 6:30 in Room 211.