

St. Joseph School
School Board Minutes
November 5, 2008

Members Present: Joan Boddicker, Mark Bradshaw Ken Palattao, Tony Kirsch, Lisa Nielson, Todd Rogers, Susan Wright
Ex-Officio Members: Maggie Smith, Father Blake,
Others: Bonnie Delaney, Peg Philp, Virginia Gelhar, Diane Evander, Jill Flood, Missy Isaacson

Call to Order 6:30

1. Saints Inc.

- Staffing
 - * The ratio will be 15 to 1 and the Director will be one of the teachers.
 - * The ratio will be 12 to 1 from 2:30 to 3:30
- Bill Payment
 - * The outstanding balances need to be kept up to date.
 - * We need to send a note to parents stating that they need to keep current on their payments.
- Maggie will ask Jami to update the Saints Inc. handbook regarding the offerings available.

2. Marketing

- We have to present ourselves more clearly to the parish community to get Parishioners to send their children to St. Joe's.
 - * Encourage the Middle School students to be in the bell choir.
 - We need to see if that is ok with the school music program.
 - We need to be careful of concerns about public school kids being left out.
 - * Make a marketing plan so we have a structure.
- The faith education and faith experience provided at St. Joseph School is the most complete faith formation program available within our parish. This message needs to be communicated and supported by all St. Joseph staff.

3. Home School Association

- Life after St. Joe's and Edline presentations will both be presented on the same night with the starting times staggered to let people attend both.
 - * Someone will meet the people as they come in and help them decide where to go.

- * We need to make sure that Edline is utilized to its fullest.
- A Learnia meeting will be on December 4th. It will be hosted by Home and School Association.
- Because Lisa Nielson has experience as a Home and School Association chair, she will be the School Board liaison to the HSA.

4. Edline

- The Wilfred R. Yetzer Charitable Trust funded Edline as well as money for training and implementation. The expectation was that it would be up and running when school started in 2008. That goal wasn't met.
 - * The Administration was not aware that money was available to hire someone to manage the implementation of the project.
 - * In order to continue to receive funds, St. Joseph needs to be a good steward of the gift.
- We need to get the program implemented and get ideas from parents at the meeting on November 13th of what they want to see.

5. Learnia

- There are two meetings next week put on by Learnia in St. Paul to determine what kind of reports are available.
- The representative from Pearson Testing is sending some samples on different types of tests that are being used.
- The tests taken this fall are pre-tests that establish a baseline of student knowledge.
 - * We need to teach parents how to read the pre-test so that they don't expect their children to show mastery of subjects on the fall tests.
- We need to publish the test information to the families for all grades.
- We need an additional meeting on Learnia before the December 4th meeting with parents.
 - Kim and Maggie will let us know when we can have information on the tests available from Learnia and we will schedule a meeting.

6. Action Register

- People with responsibilities will update the Board on where each item stands at the next meeting.

7. PreK and K Events

- Lisa has put together a whole marketing plan for the parents of PreK and Kindergarten.
 - Lisa will follow up with parents and volunteers and work on this program.

8. Change in Bylaws

- Rather than changing the bylaws to prohibit non-Catholics, we will, similar to the out-of-parish representative, have no more than one non-Catholic on the Board.
- Joan will prepare the language for the Bylaws.

9. Gymnasium Schedule

- There is difficulty getting time for the kids to practice. Erin needs the gym on Wednesday's for Faith Formation, and Saint's Inc. uses it from 3 to 3:30.
- Coaches will ask Erin for time on a week by week basis.

10. Communication

- Tony will send the Board agenda to Maggie who will get it in the Principal's page on Edline and announce that it is there.

The meeting was adjourned at 9:30 p.m.

The next meeting will be December 10th at 6:30 p.m.